E-PERMITS

ONLINE

LICENSED CONTRACTORS CAN APPLY FOR PERMITS & SCHEDULE INSPECTIONS ON THE INTERNET

Go To:

http://permits.wichita.gov

And sign in at the **Contractor Login** page using your 4-digit contractor license number and your TELUS Pin number. Your home page links to all the things you can do:
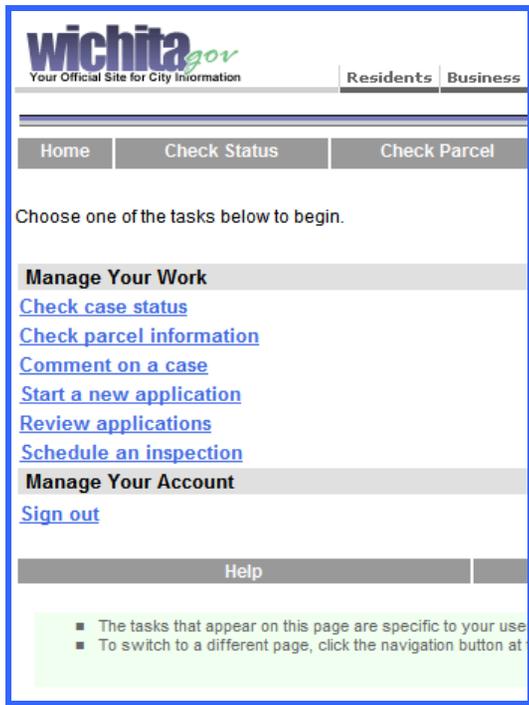
WHY USE E-PERMITS?

⊕ Get your permits processed faster

⊕ Schedule inspections directly from your processed permits, and add detailed inspection request information for your inspector

⊕ Let E-Permits be your electronic filing system

⊕ Look up the status of your permits (Issued, Expired, Closed, etc.)

⊕ Obtain detailed inspection histories and inspection results/comments for any permit

QUESTIONS? COMMENTS?

**Call Gary or Kurt in OCI at 268-4468**

Office of Central Inspection

City Hall, 7th floor
455 N. Main
Wichita, Kansas 67202
Phone (316) 268-4460
Fax (316) 268-4663

QUICK ACCESS

YOU CAN PUT A SHORTCUT ON YOUR DESKTOP

1. **Using Microsoft® Internet Explorer**, go to the **Contractor Login** page (see the front of this brochure).

2. Right-Click the page and select "Create Shortcut". This will put a shortcut on your desktop.
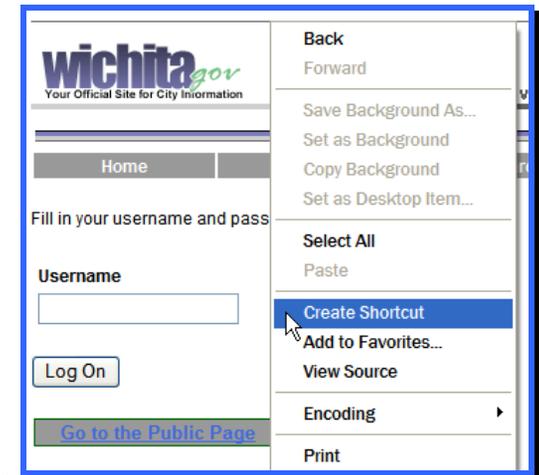
3.

YOU CAN ADD A BOOKMARK

Use the instructions for a shortcut (above) selecting "Add to Favorites" (Internet Explorer) or "Bookmark this Page" (Netscape Navigator) instead.

APPLY FOR PERMITS

You can select from the following permits:

Start a New Application

- Please click on an application from the list below
- Please allow 24 hours for applications to be reviewed

Electrical Permit Application

Application for a ELECTRICAL Permit for the City Of Wichita

Mechanical Permit Application

Application for a MECHANICAL Permit for the City of Wichita

Plumbing Permit Application

Application for a PLUMBING Permit for the City Of Wichita

Remodel Permit Application

Application for REMODELING Permit for ONE & TWO Family Residential Only (not including additions)

Roofing and Siding

Application for a ROOFING AND SIDING Permit for the City Of Wichita

HOW DO I APPLY FOR A PERMIT?

1. Logon to the E-Permit system and select **Start a new application** then click on the type of permit for which you are applying.

2. Complete your application by following the step-by-step instructions.

3. Send the application to OCI for review by clicking the ❲Submit❳ button (Allow 24 hours for your permit to processed).

REVIEW APPLICATIONS

You can review the status (Submitted, Processed, Returned, etc.) of permits that you've applied for.

Total cases: 152   Displayed cases: 25   Page: 4 of 7   Prev

Processed Applications Assigned a Case Number - Completed and

Click on the 'ID' Column to see the assigned permit 'Name' column to see a summary of what you subm

Name	Address	ID
New ELE Application	501 N DODGE AVE	ELE2005-00834
New ELE Application	310 S SUMMITLAWN ST	ELE2005-00825
New ELE Application	1514 N MINNEAPOLIS	ELE2005-00824
New ELE Application	5023 E MURDOCK ST	ELE2005-00823
New ELE Application	1314 N CLEVELAND ST	ELE2005-00822
New ELE Application	2226 S PINECREST AVE	ELE2005-00833
New ELE Application	345 N RIDGEWOOD DR	ELE2005-00832

SCHEDULE INSPECTIONS

You can also schedule inspections directly from a permit that has been processed

Case Number: ELE2005-00834   Status: ISS

Name: MC BRIDE ELECTRIC COMPANY EC   Application Date: 1/19/2005

Description: INSTALLED NEW METER AND RISER.

Inspection Types

Some types of inspections are not allowed unless all fees have been paid.

Residential Inspection Menu

● 200 - Electric Grnd Servc Cond
● 205 - Electrical Underground
● 240 - Rough Electrical
● 243 - Partial Rough
● 510 - Elec Service New
● 515 - Service Change
● 532 - Construction Service

HOW DO I SCHEDULE AN INSPECTION?

1. Logon to the E-Permit system and select **Schedule an inspection**. Enter the Permit number (or address, Business name, etc.) then click **Search**.

2. After Selecting your permit from those returned, select the **Request an inspection for this case** link and you'll be taken to the page where you select the inspection type.

3. Pick a date and add any notes you might wish the inspector to see. **That's It!**